

EYFS Statutory Policies and Procedures



This list sets out the policies and procedures that all settings offering early years provision must hold, as specified in the statutory framework for the Early Years Foundation Stage (EYFS).

Statutory policy or procedure for the EYFS	✓
<p>Safeguarding policy and procedures (to be reviewed at least annually), in line with your Local Safeguarding Children Board's guidance and procedures, and which must:</p> <ul style="list-style-type: none"> • Explain the action to be taken when there are safeguarding concerns about a child and in the event of an allegation being made against a member of staff • Cover the use of mobile phones and cameras in the setting (Code of Conduct) 	<p>✓</p> <p>✓</p>
Procedure for responding to children who are ill or infectious (which must be discussed with parents/carers)	✓
<p>Administering medicines policy, which must include systems for:</p> <ul style="list-style-type: none"> • Obtaining information about a child's needs for medicines • Keeping this information up-to-date 	✓
Emergency evacuation procedure	✓
Procedure for checking the identity of visitors	✓
<p>Procedures to be followed in the event of:</p> <ul style="list-style-type: none"> • A parent/carer failing to collect a child at the appointed time • A child going missing at, or away from, the setting 	<p>✓</p> <p>✓</p>
Procedure for dealing with concerns and complaints from parents/carers	✓

03.02.21

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